

Title 199 - NEBRASKA DEPARTMENT OF ENVIRONMENTAL QUALITY

Chapter 8 - GENERAL ACCOUNTABILITY

001 Performance Reports. The grant recipient shall submit quarterly performance reports to the Department during the grant period. Each grant recipient's performance reports shall include but not be limited to the following:

001.01 A comprehensive expenditure report of all grant funds, including any interest or dividends earned on funding by line item, and all other income utilized to carry out the program;

001.02 Copies of all receipts for expenditures of grant funding and expenditures of interest or dividends earned on grant funding;

001.03 Summary of accomplishments addressing those objectives and goals stated in the approved application;

001.04 An inventory of all equipment purchased with grant funding including model number and serial number, and copies of purchase receipts; and

001.05 Any additional information required by the Department.

002 Program and/or Budget Modifications. If a grant recipient wishes to modify a program and/or the expenditures of funds or interest or dividends earned on the funds, the grant recipient must submit a written request to the Department. The request must include a revised work plan and/or a revised comprehensive line item budget with an explanation of why the grant recipient is unable to utilize funding as previously approved by the Director. The Department will approve or deny any proposed program and budget modifications.

002.01 Program and/or budget modifications must be within the scope of the originally approved application.

002.02 All modifications must be approved by the Department prior to initiating changes.

003 Program Extensions. If a grant recipient wishes to extend their grant period, the grant recipient must submit a written request to the Department prior to the expiration date of the grant. The request must include an explanation of the need for the additional time. The Department will approve or deny requests for program extensions.

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004 Financial Records. Grant recipients shall maintain financial records and copies of all receipts and relevant documents for expenditures of grant funds, matching cash and in-kind, and interest or dividends earned on grant funds.

005 Audits. Grant recipients are liable to audit by the Department or its agents. Audits may include, but are not limited to, on-site inspections and review of financial records and relevant documents relating to the grant-funded program.

006 Recognition of Department. Grant recipients are required to recognize funding from the Department on all published materials and news releases related to their Department funded program or activities. If required by the Department, grant recipients shall display a sign provided by the Department at site locations. The Department may also require that equipment partially or wholly funded with grant dollars be identified by a decal or other means provided by the Department acknowledging the source of funding.

Enabling Legislation: Neb. Rev. Stat. 81-15,161, 15,162.07

Legal Citation: Title 199, Ch. 8, Nebraska Department of Environmental Quality